



ST CECILIA'S CATHOLIC PRIMARY SCHOOL

SCHOOL PROSPECTUS

Autumn 2017



## Our Mission Statement

At St Cecilia's

- We live by God's Word and share His love throughout our school and global family.
- We respect and value the contribution that we each make throughout our journey.
- We encourage every individual to be an inspired learner for life.

*'All that happens in the Catholic School, the curriculum, the relationships, the priorities, the aims and objectives, the pastoral care and discipline, has the potential to speak God's life.'* (Evaluating the Distinctive Nature of a Catholic School)



## THE SCHOOL

St Cecilia's is a Roman Catholic Voluntary Aided Primary School in the Archdiocese of Southwark. The principle objective of the school is to establish, maintain and advance the Catholic religion.

It was built to serve the local Catholic community, in particular, the children of practicing Catholic families in the parishes of St Cecilia's, St Matthias and St Christopher.

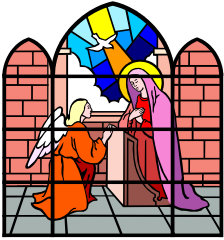
It opened on 10<sup>th</sup> January 1938 as an Elementary School. Originally planned to be 'temporary', the building served as a local Mass centre before the present Church was built. Over the past two decades, four new classrooms together with a computer suite have been added and a nursery unit was opened in 1993. The Governors, with the aid of the parents, raised sufficient funds to have an all weather-playing surface built in 2000.

The school caters for children from three to eleven years of age. We have over 450 children on roll and fourteen classes. At St Cecilia's, Religious Education is given priority; it pervades the whole ethos of the life and work of the school. We offer a wide curriculum incorporating the requirements of the National Curriculum.

The Catholic community support the school because they value a distinctive Catholic Education for their children. A substantial amount of funding for the upkeep of the school is donated by regular churchgoers in the parishes through their regular weekly contributions at Mass. Parents elect to apply for this school in order to ensure that the Catholic values and way of life are passed on to their children at home, in the parish and at school.

## THE CURRICULUM

### RELIGIOUS AND MORAL EDUCATION



In our primary school we are concerned with the development of the whole person through a progressive awareness of life, as an individual in relation to others and within the natural world. Only from this can a true understanding of explicit religion grow and doctrine become meaningful. Our example and inspiration is Jesus Christ and we aim to help the children develop a personal relationship with Him in their journey through life.

The heart of religion is in inter-dependence, trust and joy and these are fostered by happy, stable relationships. In this, we continue the work that you, as parents, have started at home, in valuing your child.

We aim to bring the Gospel values into every aspect of the school's life. By Gospel values we mean love of God and neighbours. In practice, this means that we aim for a rich liturgical provision; good inter-personal relationships; a concern for justice; a fostering of the talents of the whole school community and a full programme of caring for and serving those who have particular needs, both within and outside the school community.

Although each class teacher teaches religious lessons using the 'Come & See' RE programme, we believe that the teaching of our Faith is a continuous process and takes place in all areas of the curriculum. Children are influenced by those adults around whom their lives centre - particularly their parents, teachers and priests. It is vital, therefore, that we are living examples of Faith in action since we believe that values are not only taught but lived. It is from their encounter with their thoughts and feelings, fears and fantasies and their experience of love, compassion, joy, responsibility, hatred, fear, sickness and death that a search for meaning or sense of wonder is fostered and develops.

## MASSES

Our aim is to foster an understanding and love of the Mass and therefore the children, at different stages, will have a chance to participate in Masses in the hall, services as well as visits to St Cecilia's and St Matthias Church to join in parish celebrations. Classes take it in turn to prepare the Mass. Children are responsible for the various ministries, readings, music, drama, altar serving and so on.



## FIRST HOLY COMMUNION

The school supports the preparation carried out in the various parishes and children are prepared in Year 3. There is however, no 'right' age and if you feel your child is ready either before or after this age, your parish priest will advise and help you in reaching a decision. The school has a First Holy Communion Mass where children from all parishes can celebrate together as a school family.



## ASSEMBLIES

We have regular assemblies during the week. The infant classes usually prepare a special assembly at Harvest Festival and Christmas. Year 6 participate in a Seder meal held immediately before Easter and celebrations in the juniors include a visit to St Raphael's Hospice during Advent and Stations of the Cross during Holy Week.

*Although parents have the right to withdraw their children from Religious Education or collective worship, as an inclusive school the Governors expect that parents who have specifically chosen our school for their children will wish them to attend services and participate fully in Religious Education*

Personal, Social, Health and Citizenship Education (PSHCE)  
Education in Personal Relationships (EPR)

These two titles form the basis for the personal and pastoral aspects of the school, emerging primarily from the Religious Education curriculum. Much of this learning however, takes place beyond the curriculum.

"Personal, social, health and citizenship education (PSHCE) help to give pupils the knowledge, skills and understanding they need to lead confident, healthy, independent lives and to become informed, active, responsible citizens" The National Curriculum

PSHCE is taught both discretely and integrated with other subjects. The school council discusses matters of interest with the elected pupils who convey the agenda and decisions to the rest of the children in the class through Class Council.

EPR lays its emphasis upon loving relationships. At school we teach the facts of human reproduction with regard to the ages of the children and the demands of the National Curriculum, and in the light of the Church's teaching on love, marriage and the sanctity of life. We view sex education as an integral part of the curriculum and we teach it very naturally as part of our Religious, Health and Science education programmes. In Y5 the children watch a video about puberty. Parents are consulted and given the opportunity to watch the video prior to the children being shown it *We accept parents have the right to withdraw their children from watching the video and subsequent follow-up sessions.*





## ENGLISH

English concentrates on four key skills that your child needs to get the most out of all their learning at school - speaking, listening, reading and writing by following the new National Curriculum.

Our aim is to develop each child's ability to communicate effectively, to enjoy reading, to be able to use books to find information, to use the written word to express ideas, thoughts and experiences and to prepare the child for the skills needed in adult life.

## MATHEMATICS

We are ambitious for all our children to become skilled and confident mathematicians; we aim to achieve this by following the new National Curriculum.

There is a daily mathematics lesson for all children, with opportunities to use mathematical skills in other curriculum areas. The school also uses Mathletics, an ICT programme from Y1-Y6 and this is available for use at home and to set homework



## SCIENCE

All children have weekly science lessons. Every child has a natural curiosity about the way the world works. We encourage children to think and approach their work scientifically.

Our science lessons are practical. Through activities and investigations we aim to give children knowledge and understanding. Our conservation area is a useful resource for practical science activities such as growing, observation of plants and animals, classification of soils and so on.



## COMPUTING

The school is equipped with a Computer Suite in which each child has two lessons a week. We use computers as a tool to support the children's learning in a variety of curriculum areas.



## DESIGN TECHNOLOGY

Design Technology gives children the opportunity to investigate how well familiar products and objects work and whether they meet their purpose. The children design, make and evaluate their own products.

## ART

The art curriculum enables children to experience many different ways of self-expression, to extend their powers of observation and to be sensitively aware of their environment. The children have the opportunity to paint, draw, print, dye, weave, embroider, make collages and use a variety of materials to make models. These may well be linked with Design Technology, Maths and Science, as well as being an aesthetic outlet.

## MUSIC

Music is also an integral part of our Masses and Assemblies and is seen as part of our act of worship. Making music together helps children to explore and express their thoughts and feelings. Learning songs from times gone by or from different parts of the world helps children learn about other times and other cultures.

We have a school orchestra and we encourage children learning instruments to join. Additionally, our Infant and Junior Choirs both participate in the Borough Festivals. Privately run lessons in violin, flute and clarinet are available.



## FRENCH

We teach French to all children from Year 3 onward as part of our school curriculum.

## HISTORY

In history, we teach pupils about important episodes and developments in Britain's past, from Stone Age to modern times. They also investigate and learn about local history and ancient civilizations and about change in everyday life over long periods of time. Learning how to weigh up evidence and reach conclusions are just some skills children develop through studying history.

## GEOGRAPHY

Learning about links between our lives and the environment around us is central to the geography lessons. By using maps, photographs and computers the children find out about an area in the UK and how it compares with other places around the world.



## PHYSICAL EDUCATION

We aim to develop the individual skills of agility and physical co-ordination and to encourage the child to move confidently in a wide variety of situations and to be able to express feeling through movement. The curriculum includes gymnastics, dance, athletics, games, swimming activities and outdoor pursuits. In the Infants children go swimming and achieve 25m badges as a minimum. We have a well-equipped hall, an all weather playing surface and a field for games and athletics.



## Additional Information to support the curriculum

### SPECIAL EDUCATIONAL NEEDS AND DISABILITY (SEND)

Children with Special Educational Needs are provided for as part of the continuous range of provision for all pupils. Each teacher has the responsibility to build confidence and self-esteem by allowing every child to experience success and feel respected as a member of the school community. All children are fully integrated within the school in activities both in and beyond the classroom. The needs of the majority of children are met by differentiated provision within the classroom. If appropriate however, children may be withdrawn in small groups to receive teaching specific to their needs.

Additional teaching time is also provided by Sutton Borough's Learning Support Service and the Language and Communication Support Service. Close contact is maintained with these agencies and others including the Educational Psychology Service, to provide advice on supporting children with special educational needs.

There is a graduated approach to Special Educational Needs provision and parents are kept informed at every stage.

### EXTRA CURRICULAR ACTIVITIES

In addition to the curriculum areas mentioned, we provide opportunities to widen the children's experiences. Children will have the opportunity to visit places of interest, such as farms, museums and exhibitions to support and complement the curriculum. They may also visit theatres and workshops so that they can experience live theatre. In Year 6 children go on a school journey, which benefits them both educationally and socially, as well as covering the geographical aspects. It also includes outdoor pursuits and team building activities.

Members of staff voluntarily run weekly clubs, which take place in the lunch hour and after school. These include drama, the choir, orchestra, recorder, maths and netball. All clubs are open to both boys and girls. Parents can also pay for a range of outside clubs including football, chess, judo, mini-gym and cheer leading. These are available for different year groups.

Privately run lessons in violin, flute and clarinet are available.

## HOMWORK

Homework is an essential complement to the work undertaken in the classroom. The objectives of homework include practicing skills and involving parents with their child's learning. Establishing a good practice and habit of homework prepares the children for High School and their adult life. We inform parents of their child's homework timetable at the beginning of each school year.

## **SCHOOL ORGANISATION**

St Cecilia's is a Primary School and Nursery. The school has two forms of entry for each year group.

Early Years Foundation 1	Nursery
Early Years Foundation 2	Reception
KS1	Years 1 and 2
Lower Juniors	Years 3 and 4
Upper Juniors	Years 5 and 6

Each class has its own teacher, together with help from the part-time support staff. This enables individual and small group teaching to take place, especially in subjects such as English and Maths. The make-up of the classes is reconsidered on an annual basis and there may be exceptional occasions when children are moved mid-year. These decisions are made in the best interests of the children. The Governors have delegated this responsibility to the Headteacher.

Concern for equal opportunities is implicit within all our teaching. We endeavour to develop the children's skills of communication, problem solving and study. We link different parts of the curriculum to enrich the educational experience of our pupils. Examples of these are personal and social education, environmental education and citizenship.

## **THE SCHOOL DAY**

Foundation 1	-	Morning Session: 8.40 - 11.40 Afternoon Session 12.00 - 15.00
Foundation 2	-	8.50 - 12.00 and 13.10 to 15.00
KS1	-	8.50 - 12.00 and 13.10 to 15.00
Juniors	-	8.50 - 12.00 and 13.10 to 15.10

Children will be marked absent if they are not in class at registration. Children arriving after 9am are considered absent for that session. We have a 20-minute break during the morning and the Foundation and KS1 children have a short break in the afternoon.

#### ABSENCES

Please contact the school on the first day of any absence. On your child's return a note should be sent to the class teacher. The absence will be recorded as unauthorised if notification is not received. Please inform the school as soon as possible if your child has an infectious disease.

Attendance has become an important issue as evidence shows that poor attendance over time is linked to under achievement. For this reason attendance is monitored by the Borough and each school has to show how they promote good attendance. Absence for holidays and family events is recorded but not authorized. The percentage of absences for 2016/17 is 3.3%.

#### PARENT TEACHER CONSULTATION

Careful records are kept of children's progress and behaviour. Targets are set in English and Mathematics. These form the basis of consultations between teachers and parents at scheduled meetings each term. Parents receive a full written report mid year in February and a follow up report in July.

#### DISCIPLINE AND SCHOOL RULES

The general maxim of respect for yourself and respect for others is part of our ethos. Training without too many rules, encouraging self-discipline and care and consideration for others are paramount. This implies good manners and respect for authority.

We believe that the most effective discipline measure is to marginalize bad behaviour by promoting good behaviour. Accordingly, at St Cecilia's staff recognise and praise good behaviour and encourage positive attitudes. We aim to ensure that children understand that it is their bad actions we are trying to change and that children are always valued for themselves.

#### ADMISSIONS POLICY

Those parents who wish their child to attend the school must complete an Application Form. Full details of the admission criteria are provided with the application form. The school's Behaviour Policy, Anti-Bullying Policy and Admissions Policy are available on the website

## **PRACTICAL DETAILS**

### **ACCESS TO PUPILS RECORDS AND REPORTING PROCEDURES**

All documents that must be made available by or under the Education (School Curriculum & Related Information) Regulations 1989 are available at the school or on the website.

### **MILK**

Children can buy milk and details of the scheme are available on request. It is provided in a carton just before morning break.

### **MEDICINE**

The school does not administer medicine, except for a chronic illness, when you must sign the appropriate form. Where possible parents should organize the time so dosages are taken at home

### **LUNCHESES**

The school is able to offer a free hot school meal for all children in F2 and KS1. Hot meals for juniors are available at a cost. These meals are prepared, transported and served by kitchen staff from Greenshaw Academy. Alternatively children can bring a healthy packed lunch from home which should not include crisps or chocolate.

### **PARENT TEACHER ASSOCIATION**

The school has an active Parent Teacher Association. The Association provides an opportunity for parents to become more closely involved in all aspects of the school and to make a contribution to its future development.

The Association also hosts a number of social and fund-raising events throughout the year, providing welcome and valuable financial support. All new parents are automatically members of the PTA and will receive copies of regular Association newsletters, including details of forthcoming events. The PTAs' biggest events each year are the Christmas and Summer Fairs and they always welcome help and support.

## CHARGING ARRANGEMENTS

### GOVERNORS FUND

We ask parents to contribute to this fund each September. We use this fund primarily to enhance the building improvement programme and to provide additional facilities and amenities for the children.

The current suggestion is for a minimum contribution of £60 per family. Parents are of course asked to donate more if they feel they can do so. If at all possible, parents are also encouraged to complete a Gift Aid Form so that the school can claim tax on the contribution.

### VISITS

We carefully plan all visits to support the curriculum and ethos of the school. Parents are asked to make a voluntary contribution to the cost of travel and entrance fees on day visits. No child is prevented from attending, or is otherwise penalised, if his/her parents do not pay. However, our ability to provide a programme of day visits clearly depends on the level of contributions received. Pupils will usually participate in at least one-day visit each academic year.

In KS1 the children are taught to swim. There is a voluntary parental contribution requested to cover the cost of the transport to the swimming baths. The school covers the cost of the hire of the pool and the swimming teacher out of the school budget.

### FREE SCHOOL MEALS AND MILK

Entitlement to these depends upon parental income. Parents in receipt of Family Income Supplement/Supplementary Benefit are automatically entitled to free school meals and milk for their children and there may be other circumstances that enable you to claim. You can get forms from school or Social Security offices. For children aged 5-7 the Government now provides free school meals for all. It is important however, that parents who are entitled to free school meals continue to claim as the school receives additional funding in its budget through Pupil Premium.

## **RAISING CONCERNS AND RESOLVING COMPLAINTS**

From time to time parents, and others connected with the school, will become aware of matters which cause them concern. To encourage resolution of such situations the Governing Body has adopted a "General Complaints Procedure".

The procedure is devised with the intention that it will:

- Usually be possible to resolve problems by informal means at school level
- Be simple to use and understand
- Be non-adversarial
- Provide confidentiality
- Allow problems to be handled swiftly
- Address all the points at issue
- Inform future practice so that the problem is unlikely to recur.

Full details of the procedure may be obtained from the School Office or from the Clerk to the Governing Body.

## **ACCURACY OF INFORMATION**

The information in this prospectus was correct at the time of publication, changes may have occurred since then.

The school has a very informative website, please visit [www.stceciliasprimary.org.uk](http://www.stceciliasprimary.org.uk)



## ST CECILIA'S CATHOLIC PRIMARY SCHOOL

### GOVERNORS

Mr M Mahoney	Chair
Mr V Burke	Head Teacher
Father B. Winn	Foundation Governor
Mrs M Nash	Foundation Governor
Mr B Rapose	Foundation Governor
Mr J Austin	Foundation Governor
Mr J. Golden	Foundation Governor
Mr G Jarvis	LA Governor
Mrs J O'Sullivan	Foundation Governor
Mr B Fuller	Parent Governor
Mr B Ruddle	Parent Governor
Mrs B. Martin	Staff Governor

### TEACHING STAFF

Mr V. Burke	Headteacher
Mrs B. Martin	Assistant Headteacher/KS1 Manager/Maths
Mrs S Dean	Early Years Foundation Stage Manager
Mrs E Scripps	Religious Education
Mrs J. Buckley	Geography Subject Leader
Miss A. de Normanville	Science Subject Leader
Mrs F. Gallant	SEND Co-ordinator
Miss R Jenkins	Design Technology / Art Subject Leader
Miss C. Harrison	PE Subject Leader
Miss K Moore	ICT Subject Leader / Website Manager
Miss J Naughton	History Subject Leader
Miss J Moore	English Subject Leader
Miss H Jack	English Additional Language Co-ordinator
Miss S Everton	PSHCE Co-ordinator
Miss C Costello	After School Clubs Co-ordinator
Mrs J Kane	Foundation Stage Teacher
Mrs D Kelly	Foundation Stage Teacher
Mrs L Purton	Foundation Stage Teacher
Mrs N King	KS2 Class Teacher
Mrs G O'Dwyer	KS1 Class Teacher
Mrs A Humphrey	KS1 Class Teacher

## PART-TIME TEACHING STAFF

Mrs M. Kolendo	Music Subject Leader
Mrs J. Ryan	French Subject Leader
Miss G Fry	KS1 Class Teacher / PPA Cover

## SUPPORT STAFF

Mrs K. Bharkhda	Bursar
Mrs A. Saunders	PA to Headteacher
Mrs K. Long	Receptionist
Mrs S. Cahill	Finance Assistant
Mr N. Fowler	Premises Manager
Mrs C. Warr	Librarian
Mrs J. Casey	ELSA
Mrs J. Buchanan	Teaching Assistant
Mrs K Burgess	Teaching Assistant
Mrs P. Clarke	Teaching Assistant
Miss H. Constantinides	Teaching Assistant
Mrs M. Cook	Teaching Assistant
Mrs J. Dellafera	Teaching Assistant
Mrs C Donald	Teaching Assistant
Mrs S. Duggin	Teaching Assistant
Mrs A. Foxen	Teaching Assistant
Mrs L. Gallagher	Teaching Assistant
Mrs L Gardiner	Teaching Assistant
Mrs K. Greene	Teaching Assistant
Ms A. Humphrey	Teaching Assistant
Mrs P. Kyriacou	Teaching Assistant
Mrs E. Lacey	Teaching Assistant
Mrs A. Marshall	Teaching Assistant
Mrs M. Mathialagan	Teaching Assistant
Mrs S. Moy	Teaching Assistant
Mrs J. Powers	Teaching Assistant
Mrs A. Scozzari	Teaching Assistant
Mrs C Sharp	Teaching Assistant
Mrs L. Smith	Teaching Assistant
Mrs C. Stanton Mayers	Teaching Assistant
Mrs M. Tate	Teaching Assistant
Mrs S. Westbrook	Teaching Assistant
Mrs M. Wynne	Teaching Assistant

#### AFTER SCHOOL CLUB

Mrs J. Dellafera  
Mrs A Marshall  
Mrs S Walsh  
Mrs L Gallagher  
Mrs J Powers

Co-Ordinator  
Co-Ordinator  
Play worker  
Play worker  
Play worker

#### MID-DAY SUPERVISORS

Mrs D Garvey  
Mrs Cook  
Mrs Donald  
Mrs Donovan  
Mrs Eldred  
Mrs Gardiner  
Mrs Heduvan  
Mrs Kirkwood

Senior Mid-day Supervisor  
Mrs Knight  
Mrs McKenna  
Mrs Sharp  
Mrs Stephens  
Mrs Xavier

#### PTA COMMITTEE

Mr B Rapose  
Mrs S Mills  
Mrs J Earley

Chairperson  
Treasurer  
Secretary

## **PUPIL ATTAINMENT 2015/16**

### **KS2 Results**

<b>Maths</b>	<b>Expected</b>	<b>Higher Standard</b>
School	83%	27%
National	70%	17%
<b>Reading</b>	<b>Expected</b>	<b>Higher Standard</b>
School	71%	16%
National	66%	19%
<b>Writing</b>	<b>Expected</b>	<b>Higher Standard</b>
School	81%	16%
National	74%	15%
<b>GPS</b>	<b>Expected</b>	<b>Higher Standard</b>
School	95%	40%
National	72%	23%

### **KS1 Results**

<b>Maths</b>	<b>Expected</b>	<b>Greater depth</b>
School	78%	27%
National	73%	18%
<b>Reading</b>	<b>Expected</b>	<b>Greater Depth</b>
School	83%	33%
National	74%	24%
<b>Writing</b>	<b>Expected</b>	<b>Greater Depth</b>
School	57%	17%
National	65%	13%

### **Phonics Screening Y1**

The school achieved 97% for Y1 phonics screening opposed to 81% nationally and received a letter from Nick Gibb MP congratulating the school for being in the top 8% of schools nationally.

### **EYFS**

In EYFS 77% of children reached a Good Level of Development. This compares to 69% nationally.

## TERM AND HOLIDAY DATES 2017/18

### Autumn 2017

Children Start	Tuesday 5th September 2017
Half term	Monday 23rd October to Friday 27 <sup>th</sup> October
Inservice Training Day	Monday 30th October 2017
Last Day	Wednesday 20th December 2017

### Spring 2018

Children Return	Thursday 4th January 2018
Inservice Training Days	Tuesday 2 <sup>nd</sup> and Wednesday 3 <sup>rd</sup> January
Half term	Monday 12th February to Friday 16th February
Last Day	Wednesday 28 <sup>th</sup> March 2018

### Summer 2018

Start	Monday 16th April 2018
Half term	Monday 28th May to Friday 1st June
Inservice Training Day	Monday 2 July 2018
Last Day	Thursday 19 <sup>th</sup> July 2018

## SCHOOL UNIFORM

We expect children to wear the school uniform and this is dependant on the part of the school your child attends.

All items marked with an \* have the school emblem *embroidered* on, items marked with an \*\* have the school emblem *printed* on and are available from the school uniform Clothes Line, 368 Grand Drive, SW20 9NQ telephone number 020 8543 7721.

### Foundation Stage 1 and 2:

Royal blue sweatshirt \*  
Light blue polo shirt \*  
Summer dress - light or dark blue, check or stripe  
Own dark elasticated bottoms

### KS1: Years 1 and 2:

Navy blue jumper or cardigan \*  
Light blue polo shirt \*  
Light blue roll neck jumper \*  
Navy pinafore or skirt  
Mid-grey trousers or shorts  
Summer dress - light or dark blue, check or stripe

### KS2: Years 3 - 6

Navy blue jumper or cardigan \*  
Light blue shirt and tie  
Navy pinafore or skirt  
Mid-grey trousers or shorts  
Light blue polo shirt for summer\*  
Summer dress - light or dark blue, check or stripe  
Apron or old shirt for Art

### Other Required Items

School bag\*\*  
School Book Bag\*\*  
School sun protection cap\*\*  
Winter hat\*  
Navy coat  
White shirt for Holy Communion school photograph.  
Ultimate 2in1 Reversible Coat\* (*Not compulsory*)

### Footwear

Black, brown or navy shoes.  
Black, brown, navy or white sandals with covered toes for summer.  
Maximum heel 3cm and no boots.  
Grey socks for boys  
White socks or navy tights for girls.

### P.E. Kit (KS1 and KS2 Only)

Navy blue shorts and pale blue 'T' shirt  
Games drawstring bag\*\*  
Royal blue sweatshirt \* (*Optional item*)  
Royal blue jogging bottoms (*Optional item*)  
Plimsolls or bare feet for indoor PE  
Trainers for outdoors and games (KS2)  
Football boots (*Optional item for KS2 only*)

**Haircuts:** All hair over shoulder length must be tied back. From time to time hair styles change but children should not come to school with 'fashion' hair styles e.g. shaved or No 1 hair cuts, tram lines etc.

**Hair Accessories:** Hair accessories to be in school colours: Navy, Light Blue, Yellow or White.

**Jewellery:** We do not allow children to wear jewellery of any kind for safety reasons.

**Ear Piercing:** Please arrange this for the beginning of the summer holiday so that the earrings can be taken out for school in September. If they have not healed then earrings must be taped.